**TUNKHANNOCK BOROUGH COUNCIL**

**October 6, 2022**

**Monthly Meeting**

**President Robert Robinson called the Monthly Meeting of the Tunkhannock Borough Council to order in the Borough Building, 126 Warren Street, Tunkhannock, PA at 7:00 p.m. He led those in attendance in the Pledge of Allegiance to the Flag.**

**Present were Mayor Stacy Huber; Council Members: President Robert Robinson, Vice President Ben Barziloski, Ronald Coolbaugh, Dan Gay, Charles Mead, Glenda Shoemaker, Lisa Tesluk; David Wiggins, and Borough Manager Dawn Welch.**

**Others present were: Wyoming County Reporter Kevin McConlogue and Chief Carpenter, Janice Gay, Marshall Davis, DA Moyer, Duke Moyer, and Wyoming County Planner & Riverside Park Chairman Lynnelle Farber.**

**On motion by David Wiggins, seconded by Lisa Tesluk, move to approve the September 1, 2022 minutes. Motion carried unanimously.**

**On motion by Dan Gay seconded by Ben Barziloski, move to authorize payment of the bills. Motion carried unanimously.**

**Department of Conservation and Natural Resources (DCNR) Grant:**

Wyoming County Planner Lynnelle Farber also Riverside Park Chairman reported that Tunkhannock Borough was the recipient of a $20,000.00 grant from the Community Conservation Partnerships Program administered by DCNR. This is for a Master Site Development Plan.

She reported that Jack Chilson is back at Harvard and did not complete the basketball court project he requested to do for college. At this time, the Wyoming County Chamber of Commerce Leadership class is willing to finish this project. DCNR has opened an additional round of funding this year, which is due October 27, 2022. The Leadership Class intends to fundraise for the remaining match or the entire project amount. A resolution needs to be signed in order to apply for this grant. This project will not cost the Borough.

**On motion by Charles Mead, seconded by Ben Barziloski, move to approve Resolution 5-2022 where Tunkhannock Borough desires to undertake the project, "Riverside Park Basketball Court". Motion carried unanimously.**

**Riverside Park Mason Bee Housing Project:**

Duke Moyer, the leader of the Eagle Scout service project, asked the Council if this project meets the Eagle Scout Project. After much conversation; a motion was made approving the project. Council thanked Duke for his efforts.

**On motion by Glenda Shoemaker, seconded by Ronald Coolbaugh, move to approve this project and to have the President of Council to sign off. Motion carried unanimously.**

**Public Privilege of the Floor:**

Janice Gay thanked the Council for their efforts on trying to improve Riverside Park.

**Finance and Administration Committee**:

Chairman Dan Gay reported the Finance Committee met and the budget is ready to be advertised and adopted without a tax increase. This is the fifth year in a row without a tax increase. Tunkhannock Borough received the second installment of the American Rescue Plan (ARP) in the amount of $89,092.63. The Finance Committee will look into the best way to use the money.

**On motion by Dan Gay, seconded by Ben Barziloski, move to advertise the budget with the intent to adopt on November 3rd. Motion carried unanimously**.

**On motion by Ronald Coolbaugh, seconded by Charles Mead, move to adopt Wyoming County 2022 Emergency Operations Plan Municipal Adoption Resolution 4-4022. Motion carried unanimously.**

**Transportation and Streets Committee**:

Chairman Robert Robinson reported that the garage doors have been installed and are working well. The DPW committee met on September 26th. The committee made two recommendations: 1). Not to accept the brush hog from Wyoming County due to liability issues; 2). and to remove the broken playground equipment and eyesores from Riverside Park.

**On motion by Dan Gay, seconded by Ben Barziloski, move to approve the removal of the broken playground equipment and other eyesores from Riverside Park. Motion carried unanimously.**

**On motion by Dan Gay, seconded by Ben Barziloski, move to not to accept the brush hog from Wyoming County. Charles Mead, no. Lisa Tesluk, no. With a vote of six to two. Motion carries.**

**Building and Property Committee:** N/A

**Riverside Park Committee:**  N/A

**Police:**

Mayor Huber reported the Tunkhannock Area High School Homecoming Procession on October 7th and the Borough's Halloween Trick or Treat Parade on October 31. Trick or Treat will be from 5:00 p.m. to 7:00 p.m. with the Halloween Procession to follow at 7:00 p.m.

Police Chairman Wiggins: N/A.

Chief Carpenter presented a summary of the Police Report for the Month of September. Note: a copy of the report is on file in the Police Department.

Chief Carpenter thanked the Police Committee, Manager Welch, and the Finance Committee for reviewing the staffing issues.

**Planning & Zoning Committee**: N/A

**Council of Governments (COG):**

Chairman Barziloski reported that the COG meeting may meet on February 13, 2023 at 7:00 p.m.

**Council Concerns**:

Ben Barziloski thanked Nancy Thaylor and everyone who has helped with Feedmill Park over the years.

**On motion by Dan Gay, seconded Ben Barziloski, move to adjourn the meeting at 7:54 p.m. Motion carried unanimously.**

Respectfully submitted,

Dawn Welch

Borough Manager