

TUNKHANNOCK BOROUGH COUNCIL
Regular Meeting
October 1, 2015

Council President Stacy Huber called the monthly Meeting of the Tunkhannock Borough Council to order in the Borough Building, 126 Warren Street, Tunkhannock, PA at 7:00 p.m. He led those in attendance in the Pledge of Allegiance to the Flag.

Present were: Mayor Norman Ball; Council Members Marshall Davis, Stacy Huber, Joseph Myers, Robert Robinson, Wendy Sweppenheiser, and Ruth Vincenti; and Borough Manager Dawn Welch. Absent: Scott Douthett and Lisa Tesluk.

Others present: Wyoming County Press Examiner (WCPE) Reporter Jeff Horvath; citizens Susan DiStadio, Mike DiStadio, Ned Slocum, Patti Mead, Mark Monsey, Chief Hardy, Tunkhannock Community Ambulance Association (TCAA) President Mike Markovitz; and Triton Hose Company (THC) President Chuck Sands.

On motion by Marshall Davis, seconded by Joseph Myers, move to approve the minutes of the meeting held on September 3, 2015. Motion carried unanimously.

On motion by Robert Robinson seconded by Ruth Vincenti, move to approve payment of the bills. Motion carried unanimously.

Pennsylvania Act 8:

In Accordance with the provisions of Act 8, President Huber welcomed THC President Sands and TCAA President Markovitz. President Huber expressed his appreciation for their contributions to the community. President Sands and Vice President Markovitz each: a) stated that their organizations are capable of meeting the emergency services needs of the Borough; and b) thanked the Borough for its support.

Public Privilege of the Floor: N/A

Finance and Administration Committee:

Pension Committee Meeting: In accordance with the provisions of Borough Ordinance 1994-4, the annual meeting of the Pension Advisory Committee was held on September 16th. After due consideration, the Committee opted to initiate the process specified within Pennsylvania Act 44 of 2009 to seek a pension fund advisor/manager for both the Uniformed and Non-Uniformed Pension Funds. Pursuant to this, a request for proposals (RFP) was issued on September 28th, with a closing date of October 9th. Following that, the proposals received will be screened, reviewed, and ranked as per Act 44 and procedures stated in the RFP, with a final recommendation to be presented to Council for possible decision at our November meeting. A

representative from the Pennsylvania State Associations of Boroughs and a member of the FOP, who endorse the change.

Robert Robinson, Civil Service Commission (CSC) Chairman, advised that he called and emailed Mr. Blackburn again concerning the testing for the sergeant position.

2015 Municipal Pension System State Aid recieved \$43,129.18 for the uniform and non-uniform pension plans.

2015 Wyoming County Liguid Fuels recieved \$3,121.31 would be used for salt purchase.

Transportation & Streets Committee (TSC):

Chairman Robert Robinson reported that a) the Committee met on September 28th b) 33 tons of refuse for the fall clean-up, c) a storm drain on Turnpike Road was replaced by Charles Corby & Sons; d) the last day for raking leaves would be November 20th.

Building and Property Committee:

Wall Project: At last month's meeting Council approved, among other things: a) proceeding with the Retaining Wall Replacement Project; and b) authorizing Council President to execute the "Notice to Proceed" paperwork. That has been done and the "so called" clock has begun. Per the contract, the completion date for the project is not later than November 26th.

Mold Remediation Issue: The mold remediation project is complete; and our tenant (ABT) has been cleared to resume the use of these spaces. (Total cost of the project = \$7,418.80)

Door Installation; Door Replacement: Project start is next week.

Riverside Park Commission:

Mayor Ball reported that the Park Commission would be meeting October 7, 2015 to discuss River Town membership again.

Police Committee:

Mayor Ball reported that it was a busy week for the Department.

Chief Hardy was not able to have the monthly report at this time. He will forward it by email.

Police Committee Chairman Marshall Davis reported the Abritation Hearing for the manning clause would be October 30, 2015.

Planning and Zoning:

- A. **Variance Request:** A zoning hearing is scheduled this month to consider a request from Pro Care Training for a variance to exceed impervious coverage limits for parking lot paving at their facility at 25 West Street.

- B. **21 West Tioga Street:** At last month's meeting, it was noted that the Zoning Office had received an application for use of the Residentially Zoned property at 21 West Tioga Street for use as office space. Subsequently, the requesting party, Hand Break Holdings, LLC, voluntarily withdrew this request; however, they have since suggested that the Borough evaluate the possibility of rezoning certain areas adjacent to the Downtown Commercial District for such uses. An interim response was sent to the LLC; and, next, we plan to refer the matter to the Borough Planning Commission for review, comment, and recommendations to Council before proceeding further.

Council of Governments (COG): N/A

Other Business:

FEMA Property Restoration: At last month's meeting, Council approved having Charles Corby & Sons to perform the field work for the drainage issue at 22 McCord Street --- that work was completed today --- looks great.

On motion by Robert Robinson, seconded by Marshall Davis, to accept Wendy and Don Sweppenheiser's resignation with regret from the Shade Tree Commission. Motion carried unanimously.

On motion by Robert Robinson, seconded by Wendy Sweppenheiser, move to appoint Ingrid Rogler to the Shade Tree Commission; term to expire December 31, 2016. Motion carried unanimously.

Council Privilege of the Floor:

Mayor Ball thanked Wendy and Don Sweppenheiser for all they have done over the last ten years.

Manager Welch reported to Council that there has not been to many bills for Northeast Signal, due to the DPW fixing the lights. Thank you DPW for saving the residents many dollars.

On motion by Robert Robinson, seconded by Joseph Myers move to adjourn the meeting at 7:40 p.m.. Motion carried unanimously.

Respectfully submitted,

Dawn Welch,
Borough Manager