

**TUNKHANNOCK BOROUGH SHADE TREE COMMISSION  
PERMIT APPLICATION TO PERFORM SHADE TREE WORK**

Please print and mail completed permit application to: Tunkhannock Borough Shade Tree Commission,  
107 Putnam St., Tunkhannock, PA 18657

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

I hereby make application to perform tree work at (address): \_\_\_\_\_

\_\_\_\_\_

Please check work to be performed:    \_\_\_ Plant \_\_\_ Prune \_\_\_ Root Prune \_\_\_ Remove \_\_\_ Other

Please provide detailed description of work to be performed: \_\_\_\_\_

Please provide tree species and total number of trees for each species: \_\_\_\_\_

\_\_\_\_\_

Please provide the name, address and phone number of the tree service company performing tree work, if applicable. Prior to issuance of permit, the tree service company must fax insurance information to Tunkhannock Borough Office at 570-836-9006: \_\_\_\_\_

\_\_\_\_\_

**This permit issued and agreed to in accordance with Tunkhannock Borough Shade Tree Ordinance 2008-3A shall expire 30 days from issue date. If permit expires, application for a new permit must be made. A new permit may or may not be granted based on decision of Tunkhannock Borough Shade Tree Commission. If permit is denied, an explanation letter will be sent to applicant.**

**The holder of this permit agrees to perform all work only for trees listed above and in accordance with the International Society of Arboriculture Tree Care Standards ([www.isa-arbor.com](http://www.isa-arbor.com)).**

**If a shade tree is removed, the remaining stump must be ground to six (6) inches below grade of surrounding area (Section 11 of Tunkhannock Borough Shade Tree Ordinance 2008-3A).**

**On date of tree pruning or removal, all branches, wood, stump grindings, and other tree-related materials must be cleared from the tree lawn and public-right-of-way of the tree work site address stated in this permit, either by property owner or by contracted tree service company.**

**As a condition to the issuance of a shade tree removal permit, the Tunkhannock Borough Shade Tree Commission may require a tree be planted to replace the removed tree (Section 14 of Tunkhannock Borough Shade Tree Ordinance 2008-3A).**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_

Permit No. \_\_\_\_\_ Date Issued \_\_\_\_\_ Expiration Date \_\_\_\_\_ Date Denied \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

\_\_\_\_\_ Date of Explanation Letter: \_\_\_\_\_

Shade Tree Commissioner Signature: \_\_\_\_\_ Date: \_\_\_\_\_