

**TUNKHANNOCK BOROUGH COUNCIL**  
**Regular Meeting**  
**November 2, 2017**

**Council President Robert Robinson called the Monthly Meeting of the Tunkhannock Borough Council to order in the Borough Building, 126 Warren Street, Tunkhannock, PA at 7:00 p.m. He led those in attendance in the Pledge of Allegiance to the Flag.**

**Present were: Mayor Norman Ball; Council Members: Ben Barziloski, Marshall Davis, Dan Gay, Lisa Tesluk, Robert Robinson, Ruth Vincenti and Borough Manager Dawn Welch. Absent: Scott Douthett and Joseph Myers.**

**Others present were:** Chief Keith Carpenter, Officer Paul Henn, Ned Slocum, Susan DiStadio, Mike DiStadio, Patty Mead, Erica Rogler, Sandy Vieczorek, Omar, Penny Davis, and Wyoming County Examiner Reporter CJ Marshall.

**Public Privilege of the Floor:** No comments

**On motion by Ruth Vincenti, seconded by Dan Gay, move to approve the minutes of the meetings held on October 5, 2017. Motion carried unanimously.**

**On motion by Marshall Davis, seconded by Lisa Tesluk, move to approve payment of the bills. Motion carried unanimously.**

**Finance and Administration Committees:**

**Dietrich Theater:** John Kecker, Dietrich Theater President; requested a meeting to discuss the Revolving Loan Fund with the Borough. The movie industry has been suffering and the Dietrich finds themselves in a serious cash flow bind. They asked for interest only payments for a six month period starting in November in hopes this assists in bridging what hopefully is a temporary situation. The Finance Committee recommended to the Council to approve making interest only payments for six months.

**On motion by Marshall Davis, seconded by Ruth Vincenti, move to approve interest only payments from November through April. Motion carried unanimously**

**PILOT:** Care Net \$100.00, Wyoming County Historical Society \$250.00, and the Wilkes-Barre Children's Center \$1,772.70.

**2018 Budget/2018 Tax Levy:** After many hours on the 2018 Budget, the Finance Committee recommends an increase of 4 mills to the General Fund and a one mill decrease in the Street Light Fund. Increases are due to hiring a fourth officer, pension liability, and stormwater issues.

Ben Barziloski asked if possibility we could decrease the General Fund by one mill for the Stormwater? He is on the committee and has not been to one meeting. President Robinson then asked Ben to chair the Stormwater Committee, Ben accepted and a meeting is scheduled for November 15<sup>th</sup> at 11a.m.

**On motion by Ben Barziloski, seconded by Ruth Vincenti, move to advertise with the intent to adopt December 7, 2017 the 2018 Budget/2018 Tax Levy Ordinance. Motion carried unanimously.**

**Revised 2018 MMO (Minimum Municipal Obligation):** The MMO was revised to reflect the pension contribution from 3.5% to 5 %.

**On motion by Marshall Davis, seconded by Ben Barziloski, move to approve the revised MMO prepared by our Pension Consultants for the amount of \$83,824.00. Motion carried unanimously.**

#### **Transportation and Streets Committees:**

At last month's meeting, Marshall Davis and Ned Slocum questioned whether Penn Dot received the proper permits from the borough for the sidewalks. President Robinson asked him to put his concerns in writing.

President Robinson reported that Manager Welch and he met with David Gardus, Transportation Construction Supervisor for PennDot; about Marshall Davis and Ned Slocum concerns and were successful in resolving the concerns. All curb/sidewalk cuts were placed on Technical Infeasible Forms upon completion and inspection of the work, which is on file with PennDot. Tunkhannock Borough had no signed contract with PennDot, because PennDot was not required to obtain permits. PennDot had a contract with Pennsy Supply who obtained all necessary permits and did the one-calling. Pennsy Supply hired a firm from Wilkes Barre for engineering and design for the Project. The Borough was kept apprised of all paving contingent on weather concerns. Solicitor Litwin prepared a letter addressing the concerns as well.

President Robinson reported the last day for raking leaves is November 20<sup>th</sup>, and after that; all leaves must be bagged.

**Building and Property Committees:** N/A

#### **Riverside Park Committee:**

Mayor Ball reported he does not know if the ice rink at Riverside Park will be installed due to uncooperative weather.

**Police Committee:**

Chief Carpenter presented a summary of the Police Report for the Month of October. Note: a copy of the report is on file in the Police Department.

**Planning & Zoning Committees:**

Michael Briechle, Briechle Law Offices; did not receive any documents indicating that Hand Break Holding, LLC, has appealed the August 28, 2017, decision of the trial court. This matter is now concluded.

**Council of Governments (COG):**

Chairman Barziloski reported the state is trying to pass a house bill which would allow 3<sup>rd</sup> party inspectors. The COG is not in favor of this house bill.

**Other Business:**

**Council Privilege of the Floor:**

Ruth Vincenti praised Acting Sergeant Roberts on his professionalism when she called 911. He was right there in a couple minutes and did not leave the property without a very thorough check. Chief Carpenter then reported on how much Roberts has been helping him and the other officers out in the department.

**On motion by Marshall Davis, seconded by Ruth Vincenti, move to adjourn the meeting at 7:50 p.m. Motion carried unanimously.**

Respectfully submitted,

Dawn Welch,  
Borough Manager