

**TUNKHANNOCK BOROUGH COUNCIL**  
**Regular Meeting**  
**June 5, 2014**

**Council President Stacy Huber called the Monthly Meeting of the Tunkhannock Borough Council to order in the Borough Building, 126 Warren Street, Tunkhannock, PA at 7:00 p.m. He led those in attendance in the Pledge of Allegiance to the Flag.**

**Present were: Mayor Norman Ball; Council Members Marshall Davis, Scott Douthett, Stacy Huber, Joseph Myers, Robert Robinson, Ruby Sands, Ruth Vincenti, and Wendy Sweppenheiser; and Borough Manager Dawn Welch.**

Others present: Wyoming County Press Examiner Reporter Michael Wintermute; Citizens Susan DiStadio, Mike DiStadio, Harold May, Ned Slocum, Carl Penedos; and Chief of Police Hardy.

**Reading of Minutes and Bills:**

**On a motion by Ruth Vincenti, seconded by Wendy Sweppenheiser, the minutes of the meetings held on May 1, 2014 and May 14, 2014, were approved. Motion carried unanimously.**

**On motion by Robert Robinson, seconded Ruby Sands, move to approve payment of the bills. Motion carried unanimously.**

**Public Privilege of the Floor:**

No comments.

**Triton Hose Pick-Up Truck Bid:**

Sherwood Chevrolet (COSTARS Program): \$37,895.00 (only bid)

**On motion by Robert Robinson, seconded by Ruby Sands move to accept the Sherwood Chevrolet (COSTARS) bid for \$37,895.00, subject to review by the Solicitor. Motion carried unanimously.**

**On motion by Marshall Davis, seconded by Robert Robinson, move to authorize the Borough Manager to advertise the sale of the vehicles to be replaced by the above purchase, i.e., a pick-up truck and a utility vehicle. Motion carried unanimously.**

**2004 Police Car Bid:**

Mile Hill Auto Collision \$1,102.00, and Wayne McCain \$750.00.

**On motion by Marshall Davis, seconded by Ruth Vincenti, move to accept the higher bid of \$1,102.00. Motion carried unanimously.**

**Finance and Administration Committee:**

Proposed guidelines regarding roles, responsibilities, ect., for two committees of Council (Administration and Police) were reviewed.

**On motion by Wendy Sweppenheiser, seconded by Joseph Myers, move to approve the Committee Guidelines. Motion carried unanimously.**

### **Department of Public Works (DPW) Committee:**

President Huber updated the Council on actions related to Street Sign Retroreflectivity compliance: For the purpose of complying with Federal Highway Administration and Pennsylvania guidelines as related to visibility standards of our street signs, we are required to: a) assess the condition of all traffic signs within our jurisdiction; b) develop a methodology that will ensure that our signs meet the minimum standards; and c) document the actions taken. The initial deadline for this was January, 2012; however, this was subsequently extended to June 13, 2014.

**On motion by Ruby Sands, seconded by Joseph Myers, move to: 1) Perform a visual nighttime inspection of our traffic control signs; 2) Replace deficient signs, as required; 3) Record dates of installation on replacement signs; 4) Create a spreadsheet containing pertinent sign data, e.g., sign types, locations, installation dates, inspection dates, etc.; and 5) Perform periodic inspections. Motion carried unanimously.**

### **Building and Property:**

Chairman Robert Robinson reported that the Boiler/Furnace Project is going well and is approximately one third complete.

President Huber reported that Milnes Engineering has provided the required documentation for the property exchange portion of the Retaining Wall Project, which will now be forwarded to the Solicitor for review/additional action.

### **Riverside Park Commission:**

Mayor Ball reported that: a) the Bandstand Project is in its final stage of completion; and b) someone damaged the children's swing-set, which will have to be replaced.

### **Police:**

Chief Hardy presented a summary of the Police Report for the Month of May, 2014. Note: a copy of the report is on file in the Police Department.

### **Planning and Zoning:**

President Huber reported that there will be a zoning hearing on June 18, 2014, regarding a variance request for signage for the Sherwood Chevrolet Dealership Project. He also asked Council to look for candidates for membership for both the Zoning Hearing Board and Planning Commission.

### **Council of Governments (COG):** N/A

### **Resolution 2-2014 Board of Appeals-IPMC:**

**On motion by Marshall Davis, seconded by Joseph Myers, move to approve Resolution 2-2014, Board of Appeals-IPMC. Motion carried unanimously.**

### **New Business:**

President Huber reminded everyone that the dates of our two next meetings would be July 3rd and August 4<sup>th</sup>, respectively.

President Huber briefly: a) discussed a recently received letter from the Federal Emergency Management Agency regarding possible future increases to the established flood elevations within the Borough; and b) stated his intention to refer the matter to our Solicitor for review and comment.

Council concurred.

**Old Business:**

President Huber reported that our Solicitor recommended that: a) we withdraw the objection filed with the Public Utility Commission (PUC) in regard to the railroad siding issue and authorize the Council President to execute an agreement to be prepared/approved by the Solicitor; and b) in the interim, to allow the parties sufficient time to conduct negotiations on these matters, request that the PUC defer further action on our application at this time. Motion carried unanimously.

**On motion by Marshall Davis, seconded by Ruth Vincenti, move to: a) withdraw our objection to the PUC and authorize the Council President to execute an agreement to be prepared/approved by the Solicitor; and b) in the interim, to allow the parties sufficient time to conduct negotiations, request that the PUC defer further action on our application. Motion carried unanimously.**

**Council Privilege of the Floor:** N/A

**At 7:47 p.m., on motion by Robert Robinson, seconded by Joseph Myers, to go into executive session at for discussions involving: 1) a grievance; and 2) potential litigation. The motion carried unanimously.**

**On motion by Joseph Myers, seconded by Ruth Vincenti, move to go into regular session at 7:56 p.m. Motion carried unanimously.**

**On motion by Marshall Davis, seconded by Ruby Sands, move for Council to affirm the action taken by the President of Council to extend the deadline for the property at 68 Bridge Street. Motion carried unanimously.**

**On motion by Joseph Myers seconded by Robert Robinson, move to adjourn the meeting at 8:33 p.m. Motion carried unanimously.**

Respectfully submitted,

Dawn Welch

Borough Manager